

MINUTES

Meeting: Westbury Area Board
Place: Online
Date: 10 December 2020
Start Time: 7.00 pm
Finish Time: 8.30 pm

Please direct any enquiries on these minutes to:

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Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Carole King (Chairman), Cllr Russell Hawker, Cllr Gordon King and Cllr Suzanne Wickham (Vice-Chairman)

Wiltshire Council Officers

Graeme Morrison, Community Engagement Manager
Dom Argar - Technical Support Officer
Stuart Figini - Senior Democratic Services Officer
Ben Fielding – Democratic Services Officer

Town and Parish Councillors

Dilton Marsh Parish Council - Kathy Hutt
Westbury Town Council – Ian Cunningham

Partners

BA13 + Community Area Partnership - Phil McMullen
Wiltshire Police – Kevin Harmsworth
Wiltshire Police – Simon Cowdrey

Others

Cllr Alison Bucknell – Portfolio Holder for Communities, Arts, Heritage and Tourism

Westbury Parochial Church Council – Beth Thomas

Wiltshire Wildlife Trust – Nick Wilson

4Youth – Cllr Jon Hubbard

Total in attendance: 19

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Richard Humphrey (Dorset and Wiltshire Fire and Rescue Service), Sheila Kimmins (Westbury Town Council) and John Pollard (Edington Parish Council).</p>
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 8 October 2020 were agreed as a correct record and would be signed by the Chairman at a later date.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The chairman gave the following updates:</p> <ul style="list-style-type: none"> • COVID-19 Community Pack • Healthy Us Weight Management Programme Launch • Census 2021 Area Boards Notification
6.	<p><u>Partner and Community Updates</u></p> <p>The Area Board received and noted updates from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police and Crime Commissioner – Angus Macpherson, Police and Crime Commissioner, was unable to attend the meeting. Graeme Morrison therefore ran through the presentation provided. The presentation can be found as part of the agenda https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=173&MId=13227&Ver=4. The presentation included the following key points: <ul style="list-style-type: none"> ○ The presentation included links to the Police and Crime Plan 2020 update and the Commissioner’s Annual Report 2019/2020. ○ Details were included regarding Operation Uplift, which is the national announcement of a further 20,000 police officers to be achieved by March 2023 along with details of recruitment intakes. ○ An update was provided regarding policing during the pandemic. Key points included that the government has provided the police service with additional powers. Wiltshire Police are aiming to engage with individuals, explain, encourage and then only enforce

as a last result. All Fixed Penalty Notices issued have been scrutinised for correct use of legal powers and proportionality, with Wiltshire leading the way.

In response to questions from the Area Board about the term 'officer' used within the presentation, Insp Simon Cowdrey clarified that Police Officers and PCSO's were being referred to.

- Wiltshire Police – The Area Board received an update from PC Kevin Harmsworth on behalf of Wiltshire Police. PC Harmsworth reported the following matters:
 - Inspector Simon Cowdrey was introduced to the Area Board and will be presenting Wiltshire Police reports going forward.
 - Two new PCSOs will be patrolling Westbury town and rural areas as of 20th December.
 - Anti-social behaviour has been taking place in Westbury parks and play areas. The police are aware of this and are patrolling to disperse groups under Covid regulations.
 - Operation Elf is set to take place to combat a rise in shoplifting. PCSOs and PCs will be out offering advice to residents with the aim of prevention.
 - Covid care packs have been distributed to neighbourhood teams and work is taking place with Graeme Morrison towards the Local Area Status Report to learn how the Covid pandemic has affected the community.
 - Wiltshire Police are working with key health partners to adapt a patrol strategy as GP surgeries and hospitals could be a target for theft following the Covid vaccine roll out.
 - A campaign named “Act Early” can be found online (<https://actearly.uk/>) to target potential extremist behaviour, with people lonely in lockdown and potentially exposed to extremist material.

- Dorset & Wiltshire Fire and Rescue Service – the Area Board noted the update attached to the agenda supplement 1.

On the Community Safety Plan, page 26 of the Supplement, supporting information was included about corporate targets in 2018/2019. The Area Board asked about the inclusion of corporate targets for 2019/2020.

- Westbury Town Council – The Area Board received an update from Ian Cunningham on behalf of the Town Council. Ian reported the following matters:
 - A virtual Christmas lights switch on recently took place and a film was produced which currently has over 9000 views.
- Dilton Marsh Parish Council – The Area Board received an update from Kathy Hutt on behalf of Dilton Marsh Parish Council. Kathy reported on the following matters:
 - The Carnival Committee have recently put up a Christmas tree on

	<p>the green and a resident has built a Santa sleigh, which will go past houses on the weekend.</p> <ul style="list-style-type: none"> ○ On 23rd December, it has been suggested that residents stand on their doorsteps and sing carols. <ul style="list-style-type: none"> ● BA13 Community Area Partnership – The partnership hasn't had an AGM this year but are hoping for one to take place in January, with a full report to be brought to the Area Board meeting in February. ● Community Engagement Manager – The Area Board received an update from Graeme Morrison on the following matters: <ul style="list-style-type: none"> ○ The largest piece of work has been the Local Area Status Report, with hopefully a report to follow at the next Area Board. Four meetings were successfully held and engaged with based on the themes of local business and age specific groups. If individuals haven't yet engaged, there is an online survey (https://www.sli.do/), which can be accessed with the event number 266. ○ Graeme Morrison has met with Cllr Carole King and Cllr Gordon King with the view of getting a Health and Wellbeing group back up and running. A project is set to take place working on digital literacy and connectivity for older people, with the hope of bringing a report to the next Area Board. ○ Graeme Morrison has met with Cllr Wickham to look at setting up an active management group set up for the Local Youth Network in 2021. This will support the local soapbox race, detached youth work and the Westbury Young People Award.
7.	<p><u>Community Area Transport Group</u></p> <p>Cllr Gordon King updated and introduced the recommendations from the CATG meeting held on 20 November 2020.</p> <p>Resolved: To adopt the recommendations of the Community Area Transport Group meeting held on 20 November 2020.</p>
8.	<p><u>Community Area Grants</u></p> <p>The Board considered the funding requests as detailed in the report attached to the agenda.</p> <ul style="list-style-type: none"> a) <u>Community Area Grants</u> i) Westbury Parochial Church Council – Screen Projector for All Saints Church, requested £3000.00. <p>Beth Thomas spoke in support of a grant for the installation of a retractable screen and wall mounted screen within All Saints Church.</p>

	<p><u>Decision</u> To award Westbury Parochial Church Council £3000 towards a screen projector for All Saints Church.</p> <p>ii) Wiltshire Wildlife Trust – Bitham Brook Habitat Improvement Project, requested £3000.00.</p> <p>Nick Wilson spoke in support of a grant to improve Bitham Brook through Westbury for wildlife and people by introducing in-channel habitat using woody material and creating formalised dog access points.</p> <p><u>Decision</u> To award Wiltshire Wildlife Trust £3000 towards Bitham Brook Habitat Improvement Project.</p> <p>iii) Westbury Town Council – Westbury Speed Activated Vehicle Signs, requested £5000.00.</p> <p>Ian Cunningham spoke in support of a grant to allow the purchase of two speed activated signs, allowing for a total of four in the town in order to alert drivers of speeding and collect data for the police and Wiltshire Council.</p> <p><u>Decision</u> To award Westbury Town Council £5000 towards a speed activated vehicle sign.</p> <p>b) <u>Youth Funding</u></p> <p>i) 4Youth – Detached Youth Work and Teen Talk, requested £4950.00.</p> <p>Cllr Jon Hubbard spoke in support of a grant for a project that will deliver 12 months of detached youth work and 12 months teen talk counselling for the young people of Westbury.</p> <p><u>Decision</u> To award 4Youth £4950 towards Detached Youth Work and Teen Talk.</p>
9.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
10.	<p><u>Future Meeting Dates, Forward Plan, Evaluation and Close</u></p> <p>The next virtual meeting of the Westbury Area Board will be held on 11 February 2021.</p>